



Notice for Inviting Expression of Interest

1. The Hong Kong Academy for Performing Arts hereby invites company to express interest for the below project:

Term Contract for the Provision of Cleaning Services (2026 – 2029)
(Tender Ref. APA-PT3815TC)

2. Applicant should meet the following requirements:

- (a) Satisfactorily completed and providing supporting documents for similar job references in the last five (5) years prior to February 2026 with the following criteria:
 - (i) Three (3) relevant job references with an annual contract sum not less than HK\$7 million (please provide details such as name of organization, contract amount and year of completion);
 - (ii) Three (3) relevant job references in providing cleaning services for Educational Institutions, Universities, Schools, Government and Non-Government Organizations (NGO), etc. (please provide details such as name of organization, contract amount and year of completion);
- (b) Strong in-house workforce in Hong Kong; and
- (c) Strong financial position.

If your company fulfill the above requirements and would like to express interest, please contact Mr. Ricky Cheung, Supplies Manager, at 2584 8564 or by e-mail rickycheung@hkapa.edu to request for the Prequalification of Tenderer Form and Checklist.

3. Applicants must fill in the Prequalification of Tenderer Form & Checklist with supporting documents, Application Form for Inclusion in the Registered Supplier List and Vendor Checklist (if you are a new vendor) and submit to the Academy by depositing into the tender box at the entrance of Administration Block of the Academy at 1 Gloucester Road, Wanchai, Hong Kong on or before 11:00 a.m., 24 March 2026.
4. In the event of Tropical Cyclone Warning Signal No. 8 or above is hoisted, or a Black Rainstorm Warning Signal or “Extreme Conditions” announced by the Government is in force between 8:30 a.m. and 11:00 a.m. on the closing date, the closing time will be postponed to 11:00 a.m. on the following working day. Saturday is specifically not regarded as a working day.
5. Late submission will not be considered.

Ms. Bernice Chan
Bursar